

BOURTON ON THE HILL PARISH COUNCIL

Minutes of the Parish Council Meeting held on

Monday 13th February 2023, adjourned to February 22nd at 7.15 p.m. in the Old School

- 1) **Chairman**
The Chairman welcomed Councillors.
- 2) **Present:**
In the Chair A.Vigrass, L.Bowden,A.Stanley,M.Norton, M.Neil,T.Dixon,T.Martin and K.O'Donoghue (clerk).
- 3) **Apologies**
C.Webster
- 4) **Declarations of Interest**
None
- 5) **Minutes of the previous meetings held on 12th December**
The minutes were approved and signed by the chairman.
- 6) **Matters Arising**
 - The Millenium Wood fence had been satisfactorily repaired
 - The vegetation obstruction of the speed sign had been removed by AV & MN
 - The Glebe House gates had been reported to Planning Enforcement by Clerk
- 7) **County & District Councillors' Reports**
 - None
- 8) **Parish Councillors Reports**
 - TD advised he would not be seeking re-election.
- 9) **Highways & Infrastructure**
 - CSW cameras.
Noted – the police had made contact regarding location & a visit was to be arranged - **AV**
Noted - draft DPIA & PC Camera policies had been prepared by MN
 - White Lines – LS had recommended we request via him an annual repaint / when required
 - A request for a 20mph limit to be raised with Lynden Stowe - **MN**
 - Advertising signs were a safety hazard at the garage, **agreed** that the owners be contacted - **AS**
 - 30mph repeater signs installation to be chased - **Clerk**
- 10) **Planning**
 - Noted – an update on the Star Cottage porch planning breach was required - **CW & AV**
 - 22/04305/FUL 26 Fenhill Close - **resolved no comment**
- 11) **Ash Die Back Scheme**
 - Delivery arrangements to be made by **TD & Clerk**
- 12) **Defibrillator**
 - Required action on software update to be taken – **M.N.**
- 13) **Help in Need Charity**
 - **Resolved** - AS to be the PC representative.
- 14) **Coronation**
 - **Resolved** – The idea of a picnic to be held at Bourton House was suggested, to be discussed with Bourton House - **LB**
 - Arrangements to be coordinated with Ann Robinson - **LB**
 - The trees to be planted at the Community Orchard to be named the Coronation Wood - **TD**
- 15) **Auditor**
 - **Resolved** – that Iain Selkirk be appointed as Internal Auditor

16) Elections

- Arrangements for nominations to be confirmed - **Clerk**

16) Payments approved

Clerk salary 3 rd quarter	£622.64
HMRC PAYE	£158.62
Mark Penfold inv.1069	£85.00
FJ Brace Millenium Wood	£432.00

17) AOB

- Next meeting Mon April 24th 2023 meeting dates – Tues May 16th, Thurs July 13th, Mon Sept 4th, Mon Dec. 11th.

Chairman.....

Date.....